

## **Your Path to Becoming a Payroll Compliance Professional (PCP)**

The National Payroll Institute's PCP designation is the foundation for a successful career in payroll. The PCP courses will help you gain an in-depth understanding of the legislative requirements to keep your organization compliant throughout the annual payroll cycle. When you achieve the designation, you join a growing community of supportive professionals and gain access to the resources you need to stay current and compliant.

The PCP designation requires three core payroll courses, an Introduction to Accounting course transfer credit and one year of weighted payroll work experience:

1. **Payroll Compliance Legislation**
2. **Payroll Fundamentals 1**
3. **Payroll Fundamentals 2**
4. **Introduction to Accounting**
5. **PCP Work Experience Requirement Application** (a minimum of one year weighted Canadian payroll work experience)

All PCP courses are completed during Eastern Academy's Accounting and Payroll Administrator program. Payroll Compliance Legislation, Payroll Fundamentals 1 and Payroll Fundamentals 2 have a minimum passing grade of 65%. Introduction to Accounting has a minimum passing grade of 70%.

For more information visit [www.payroll.ca](http://www.payroll.ca), or email the Professional Accreditation Department at [accreditation@payroll.ca](mailto:accreditation@payroll.ca).